|  |
| --- |
| **PAYROLL DEDUCTION AUTHORIZATION** |
| **Personal Information** |
|       |  |       |
| Surname      |  | First Name      |
| Employer Name |  | Department |
| Employee Number  |       |
|  |  |
| **Financial Institution Information** (please attach a cheque marked “VOID”) |
| Branch number (5 digits): | **00332** |
| Institution number (3 digits): | **0828** |  |
| Account number (12 digits max.): |   |   |   |   |   |   |   |   |   |   |   |   |  |
| Attach Void Cheque: |  |  |
|  |
| **Payroll Deduction Plan** |
| **Select what applies:****[ ]  I authorize**       **to automatically set up a deduction from my pay in the amount of $**      **[ ]  I authorize**        **to cancel my deduction of $**      **[ ]  I authorize**       **to increase/decrease my deductions from $**       **to $**       **Starting on**       |
|  DD MM YYYY |  |  |  |  |
| Employee Signature      |  | Name (please print)       |  | Date      |
| CU Staff Member |  | E-Mail |  | Telephone Number |